

Global Evidence, Local Adaptation (GELA) project: Process for developing the Integrated Knowledge Translation strategies

Timelines:

June 2022

Step 1: Introduction to KT, plans and methods for developing strategies – *KT coordinator (Bey) and KT champions (Getrude, Suzgika, Ememobong, Dacih, Moriam, Denny)*

Report of identified KT champions and their competencies, for the GELA Management Team

July 2022

Step 2: Developing first draft of the KT strategies – *KT champions*

KT champions in each country led the 4-step process for developing the first draft of the KT strategies:

1. Agreeing on KT purpose
2. Stakeholder identification: brainstorming potential stakeholders, considering their relevance in the GELA project, and developing a list of identified stakeholders
3. Stakeholder analysis: ranking stakeholders according to their level of interest and influence on the GELA project. Each stakeholder on the list was allocated a score ranging from 1 as lowest up to 10 as the highest score for the two factors.
4. Stakeholder engagement strategy: exploring various ways of engaging with the identified stakeholders, while taking into considering the goal of the engagement, medium of communication, messengers, resources, timelines etc.

KT strategy drafts by 15 July 2022

(Purpose, list of stakeholders, draft engagement strategy)

Process summary reports

August 2022

Step 3: Presentation and discussion of the draft KT strategies by country KT champions – *KT coordinator and KT champions*

Inputs, comments, and feedback by KT champion of KT strategies

September 2022

Step 4: Updating and finalising of KT strategies – *KT champions*

Final KT strategies

Until March 2025

Step 5: Presentation of final KT strategies, brainstorming implementation strategies, and discussion about the ongoing process of reviewing and updating of KT strategies – *KT coordinator and KT champions*

Plans to implement KT strategies

Step 6: Ongoing implementation and monitoring of the KT strategies – *KT coordinator, KT champions, GELA management team*

Quarterly reports for GELA Management Team and annual reports for funder (EDCTP)