Global Evidence, Local Adaptation (GELA) project: Process for developing the Integrated Knowledge Translation strategies

**Timelines:**
- June 2022
- July 2022
- August 2022
- September 2022
- Until March 2025

**Step 1:** Introduction to KT, plans and methods for developing strategies – *KT coordinator (Bey) and KT champions (Getrude, Suzgika, Ememobong, Dach, Moriam, Denny)*

**Step 2:** Developing first draft of the KT strategies – *KT champions*
KT champions in each country led the 4-step process for developing the first draft of the KT strategies:
1. Agreeing on KT purpose
2. Stakeholder identification: brainstorming potential stakeholders, considering their relevance in the GELA project, and developing a list of identified stakeholders
3. Stakeholder analysis: ranking stakeholders according to their level of interest and influence on the GELA project. Each stakeholder on the list was allocated a score ranging from 1 as lowest up to 10 as the highest score for the two factors.
4. Stakeholder engagement strategy: exploring various ways of engaging with the identified stakeholders, while taking into considering the goal of the engagement, medium of communication, messengers, resources, timelines etc.

**Step 3:** Presentation and discussion of the draft KT strategies by country KT champions – *KT coordinator and KT champions*

**Step 4:** Updating and finalising of KT strategies – *KT champions*

**Step 5:** Presentation of final KT strategies, brainstorming implementation strategies, and discussion about the ongoing process of reviewing and updating of KT strategies – *KT coordinator and KT champions*

**Step 6:** Ongoing implementation and monitoring of the KT strategies – *KT coordinator, KT champions, GELA management team*

**Report of identified KT champions and their competencies, for the GELA Management Team**

**KT strategy drafts by 15 July 2022**
(Purpose, list of stakeholders, draft engagement strategy)

**Process summary reports**

**Inputs, comments, and feedback by KT champion of KT strategies**

**Final KT strategies**

**Plans to implement KT strategies**

**Quarterly reports for GELA Management Team and annual reports for funder (EDCTP)**